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SEPTEMBER 30, 2003 SEPTEMBER 30, 2002 SEPTEMBER 30, 2001

CONTRACT PERIOD THROUGH SEPTEMBER 30, 1999

TO: All Departments

FROM: Department of Materials Management

SUBJECT: Contract for **BLUEPRINTING SERVICES**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by the Board of Supervisors on **SEPTEMBER 16, 1998.**

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director Materials Management

WT/mm

Attach

Copy to: Clerk of the Board

Steve Ellis, MIHS Steve Varscsak, FMD Jim Baker, MCDOT

Gabriela Varadi, Flood Control

Laurel Wickersheim, Parks & Recreation Sharon Tohtsoni, Material Management

(Please remove Serial 93177-SC from your contract notebooks)

SPECIFICATIONS ON CALL FOR BID FOR: BLUEPRINTING SERVICES

Quantity of material and delivery point: **BLUEPRINTING SERVICES** as listed below to be delivered to various Maricopa County using agencies as covered by purchase order only.

1.0 TECHNICAL SPECIFICATIONS:

1.1 INTENT:

The intent of this bid call is to establish a three (3) year contract for Blueprinting Services for Maricopa County using agencies. Pricing is requested on various sizes, types and volumes of copies of blueprint reproductions, which may be requisitioned by various Maricopa County using agencies. Our records indicate that approximately \$38,000.00 was expended during the previous 12 months for these services. However, usage during the next 36 months may vary.

1.2 QUALITY:

The material and supplies called for herein shall be the best of their grade and types, prepared according to the best available standards or accepted formulas, and thoroughly tested and subjected to rigid examinations and standardization. Items not meeting these requirements shall be replaced at no cost to the County upon due notice of deficiency.

1.3 DELIVERY:

Include the pick-up and delivery charge in the unit cost pricing.

1.4 Usage numbers are not available for this contract. Please use quantity of one (1) each for each line on sheets provided. If additional pricing with breaks is available please quote separately.

2.0 GENERAL SPECIFICATIONS:

2.1 LANGUAGE FOR REQUIREMENTS CONTRACTS:

Vendors signify their understanding and agreement by signing this document, that the contract resulting from this bid will be a requirements contract. The quantities shown are the County's best estimate of its needs for the term of the contract. However, this contract does not guarantee that any purchases will be made.

It only indicates that if purchases are made for the services contained in this contract, that they will be purchased from the vendor awarded that item Orders will only be placed when a need is identified by a using agency or department and proper authorization and documentation have been approved.

2.2 CONTRACT LENGTH:

This call for bids is for awarding a services purchasing contract to cover a two (2) one (1) year period.

2.3 OPTION TO EXTEND:

The County may, at their option and with the approval of the Contractor, extend the period of this agreement up to a maximum of three (3) four (4), one (1) year options. The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

2.4 ESCALATION:

Any requests for price adjustments must be submitted thirty (30) days prior to the Contract renewal date. Justification for the requested adjustment in cost of labor and/or materials must be accompanied by appropriate documentation. Escalation shall not exceed the increase in the Phoenix Metropolitan Price Index as reported for "Arizona Business" as published by the Center for Business Research, Arizona State University of Business, Tempe, Arizona, 85287-4406, Telephone (602) 956-3961 per contract period and must be approved in writing by the Materials Management Department prior to any adjusted invoicing being submitted for payment.

2.5 UNCONDITIONAL TERMINATION FOR CONVENIENCE:

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Maricopa County may terminate the resultant agreement for convenience by providing sixty (60) calendar days advance notice to the vendor.

2.6 TERMINATION FOR DEFAULT:

If the Contractor fails to meet deadlines, or fails to provide the agreed upon service/material altogether, a termination for default will be issued. The termination for default will be issued only after it is deemed by the County, that the vendor has failed to remedy the problem after being forewarned.

2.7 TERMINATION BY THE COUNTY:

If the Contractor should be adjudged bankrupt or should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of its insolvency, the County may terminate this Agreement. If the Contract should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to provide enough properly skilled workers or proper materials, or persistently disregard laws and ordinances, or not proceed with work or otherwise be guilty of, a substantial violation of any provision of this Agreement, then the County may terminate this Agreement. Prior to termination of this Agreement, the County shall give the Contractor fifteen (15) calendar days written notice. Upon receipt of such termination notice, the Contractor shall be allowed fifteen (15) calendar days to cure such deficiencies.

2.8 APPROPRIATION CONTINGENCY:

The vendor recognized that any agreement entered into shall commence upon the day first provided and continued in full force and effect until termination in accordance with its provisions. The vendor and the County herein recognized that the continuation of any contract after the close of any given fiscal year of the County which fiscal years end on June 30 of each year, shall be subject to the approval of the budget of the County providing for or covering such contract item as an expenditure therein. The County does not represent that said budget item will be actually adopted, said determination being the determination of the County Board of Supervisors at the time of the adoption of the budget.

2.9 ORGANIZATION - EMPLOYMENT DISCLAIMER:

The agreement is not intended to constitute, create, give rise to or otherwise recognize a joint venture agreement or relationship, partnership or formal business organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth in the agreement.

The parties agree that no persons supplied by the Contractor(s) in the performance of obligations under the agreement are considered to be County employees, and that no rights of County civil service, retirement or personnel rules accrue to such persons. The Contractor(s) shall have total responsibility for all salaries, wages, bonuses, retirement withholdings, workmen's compensation, other employee benefits and all taxes and premiums appurtenant thereto concerning such persons, and shall save and hold the County harmless with respect thereto.

2.10 INDEMNIFICATION:

To the fullest extent permitted by law, the Contractor shall defend, indemnify and hold harmless the County, its agents, representatives, officers, directors, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work or services of the Contractor, its employees, agents, or any tier of subcontractors in the performance of this Contract. Contractor's duty to defend, hold harmless and indemnify the County, its agents, representatives, officers, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of-property including loss of use resulting therefrom, caused by any acts, errors, mistakes, omissions, work or services in the performance of this Contract including any employee of the Contractor or any tier of subcontractor or any other person for whose acts, errors, mistakes, omissions, work or services the Contractor may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

2.11 INSURANCE REQUIREMENTS:

The Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance with companies duly licensed, possessing a current A.M. Best, Inc. Rating of B++6, or approved unlicensed to do business in the State of Arizona with policies and forms satisfactory to the County.

All required herein shall be maintained in full force and effect until all work required to be performed under the terms of the Contract is satisfactorily completed and formally accepted; failure to do so may, at the sole direction of the County, constitute a material breach of this Contract.

The Contractor's insurance shall be primary insurance, and any insurance or self insurance maintained by the County shall not contribute to it.

Any failure to comply with the claim reporting provisions of the policies or any breach of an insurance policy warranty shall not affect coverage afforded under the policy to protect the County.

The insurance policies, except Workers' Compensation, shall contain a waiver of transfer rights of recovery (subrogation) against the County, its agents, representatives, directors, officers, and employees for any claims arising out of the Contractor's work or service.

The insurance policies may provide coverage, which contains deductibles or self insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to the County under such policies. The Contractor shall be solely responsible for deductible and/or self-insured retention and the County, at its option, may require the Contractor to secure the payment of such deductible or self insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

The County reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. The County shall not be obligated, however, to review same or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of the County's right to insist on, strict fulfillment of Contractor's obligations under this Contract.

The insurance policies, except Workers' Compensation and Professional Liability, required by this Contract shall name the County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

2.12 REQUIRED COVERAGE:

General Liability

Contractor shall maintain Commercial General Liability insurance with a limit of not less than \$1,000,000 for each occurrence with a \$2,000,000 Products and Completed Operations Aggregate and \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products/completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Contract, which coverage will be at least as broad as Insurance Service Office, Inc. Policy Form CG 000211093 or any replacement thereof. The coverage shall not exclude X, C, U.

Such policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, nor any provision, which would serve to limit third party action over claims.

The Commercial General Liability additional insured endorsement shall be at least as broad as the Insurance Service Of lice, Inc's, Additional Insured, Form B. CG20101185, and shall include coverage for Contractor's operations and products and completed operations.

If required by this Contract, the Contractor subletting any part of the work, services or operations awarded to the Contractor shall purchase and maintain, at all times during prosecution of the work, services or operations under this Contract, an Owner's and Contractor's Protective Liability insurance policy for bodily injury and property damage, including death, which may arise in the prosecution of the Work or Contractor's operations under this Contract. Coverage shall be on an occurrence basis with a limit not less than \$1,000,000 per occurrence, and the policy shall be issued by the same insurance company that issues the Contractor's Commercial General Liability insurance.

2.12 REQUIRED COVERAGE: (continued)

Automobile Liability

Contractor shall maintain Commercial/Business Automobile Liability insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to the Contractor's any owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work. Coverage will be at least as broad as coverage code 1, "any auto", (Insurance Service Office, Inc. Policy Form CA 00011293, or any replacements thereof). Such insurance shall include coverage for loading and off loading hazards. If hazardous substances, materials or wastes are to be transported, MCS 90 endorsement shall be included and \$5,000,000 per accident limits for bodily injury and property damage shall apply.

Workers' Compensation

The Contractor shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work; and, Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

In case any work is subcontracted, the Contractor will require the Subcontractor to provide Workers' Compensation and Employer's Liability to at least the same extent as required of the Contractor.

Builders' Risk (Property) Insurance

The Contractor shall purchase and maintain, on replacement cost basis, Builders' Risk insurance in the amount of the initial Contract Amount as well as subsequent modifications thereto for the entire work at the site. Such Builders' Risk insurance shall be maintained until final payment has been made or until no person or entity other than the County has an insurable interest in the property required to be covered, whichever is earlier. This insurance shall include interests of the County, the Contractor, and all Subcontractors and Sub-Subcontractors in the work during the life of the Contract and course of construction, and shall continue until the work is completed and accepted by the County. For new construction projects, the Contractor agrees to assume full responsibility for loss or damage to the work being performed and to the buildings under construction. For renovation construction projects, the Contractor agrees to assume responsibility for loss or damage to the work being performed at least up to the full Contract Amount, unless otherwise required by the Contract Documents or amendments thereto.

Builders' Risk insurance shall be on an all-risk policy form and shall also cover false work and temporary buildings and shall insure against risk of direct physical loss or damage from external causes including debris removal, demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's service and expenses required as a result of such insured loss and other "soft costs" as required by the Contract.

Builders' Risk insurance must provide coverage from the time any covered property becomes Contractor's control and/or responsibility, and continue without interruption during construction or renovation or installation, including any time during which the covered property is being transported to the construction installation site, and while on the construction or installation site awaiting installation. The policy will provide coverage while the covered premises or any part thereof are occupied. Builders' Risk insurance shall be primary and not contributory.

If the Contract requires testing of equipment or other similar operations, at the option of the County, the Contractor will be responsible for providing property insurance for these exposures under a Boiler Machinery insurance policy.

Required coverages may be modified by an amendment to the Contract Documents.

2.13 CERTIFICATES OF INSURANCE

Prior to commencing Services under this Contract, Contractor shall furnish the County with Certificates of Insurance, or formal endorsements as required by the Contract, issued by Contractor's insurer(s), as evidence that policies providing the required coverages, conditions and limits required by this Contract are in full force and effect.

In the event any insurance policy(ies) required by this contract is(are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of the Contractor's work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the contract, a renewal certificate must be sent to the County fifteen (15) days prior to the expiration date.

All Certificates of Insurance required by this Contract shall be identified with a bid serial number and title. A \$25.00 administrative fee shall be assessed for all Certificates received without the appropriate bid serial number and title.

2.14 CANCELLATION AND EXPIRATION NOTICE

Insurance required herein shall not expire, be canceled, or materially changed without fifteen (15) days prior written notice to the County.

2.15 CHANGE ORDERS:

Maricopa County may institute changes or modifications to the specifications and will notify all participants by an addendum to this Request for Bids.

2.16 ADDITIONS/DELETIONS OF SERVICE:

The County reserves the right to add and/or delete services to this contract. Should a service requirement be deleted, payment to the Contractor will be reduced proportionally, to the amount of service reduced in accordance with the bid price. Should additional services be required from this contract, prices for such additions will be negotiated between the Vendor and the County.

2.17 INCORPORATION OF BID INTO THE CONTRACT:

The contents of this solicitation and the selected firm's response are to be incorporated into the contract.

2.18 AMENDMENTS:

All amendments to this contract must be in writing and signed by both parties.

2.19 CONTRACT COMPLIANCE MONITORING:

The Materials Management Department and Department of Transportation shall monitor the Contractors compliance with, and performance under, the terms and conditions of the Contract. The Contractor shall make available for inspection and/or copying by the County all records and accounts relating to the work performed or the services provided in this Contract.

2.20 VALIDITY:

The invalidity, in whole or in part, of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

2.21 CONFORMATION WITH THE LAW:

This service shall be accomplished in conformity with the laws, ordinances, nles, regulations and zoning restrictions of the United States of America, the State of Arizona, County of Maricopa, and the City of Phoenix.

2.22 NON-DISCRIMINATION:

The Contractor in the performance of this contract will not discriminate against any employee for employment based on race, religion, sex, national origin or disability.

2.23 COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF 1986 (IRCA) REQUIRED:

Contractor understands and acknowledges the applicability of the IRCA. Contractor agrees to comply with the IRCA in performing under this Agreement and to permit County inspection of personnel records to verify such compliance.

2.24 NON-COLLUSION:

The Contractor expressly warrants and certifies that neither the Contractor nor its employees or associates has directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in conjunction with this bid.

2.25 COVENANT AGAINST CONTINGENT FEES:

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona-fide employees or bona-fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach of violation of this warranty, the County shall have the right to terminate this Agreement in accordance with the termination clause, and at its sole discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

2.26 FINANCIAL STATUS:

All vendors shall make available upon request a current audited financial statement, a current audited financial report, or a copy of a current federal income tax return. Failure or refusal to provide this information within five (5) business days after communication of the request by the County shall be sufficient grounds for the County to reject a bid or proposal, and/or to declare a vendor non-responsive and/or non-responsible, as those terms are defined in the Maricopa County Procurement Code.

If a vendor is currently involved in an ongoing bankruptcy as a debtor, or in a reorganization, liquidation, or dissolution proceeding, or if a trustee or receiver has been appointed over all or a substantial portion of the property of the vendor under federal bankruptcy law or any state insolvency law, the vendor must provide the County with that information as part of its bid/proposal/quote. The County may consider that information during evaluation of the bid/proposal/quote. The County reserves the right to take any action available to it if it discovers a failure to provide such information to the County is a bid/proposal/quote, including, but not limited to, determination that the vendor should be declared non-responsible and/or non-responsive, and suspension or debarment of the vendor, as those terms are defined in the Maricopa County Procurement Code.

By submitting a bid/proposal/quote in response to this solicitation, the vendor agrees that, if, during the term of any contract it has with the County, it becomes involved as a debtor in a bankruptcy proceeding, or becomes involved in a reorganization, dissolution or liquidation proceeding, or if a trustee or receiver is appointed over all or a substantial portion of the property of the vendor under federal bankruptcy law or any state insolvency law, the vendor will immediately provide the County with a written notice to that effect, and will provide the County with any relevant information it requests to determine whether the vendor will meet its obligations to the County.

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The Contractor may not assign this contract or subcontract to another party for performance of the terms and conditions hereof without the written consent of the County.

2.27 STATUTORY RIGHT OF CANCELLATION FOR CONFLICT OF INTEREST:

Notice is given that pursuant to A.R.S. § 38-511 the County may cancel this contract without penalty or further obligation within three years after execution of the contract, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County is at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or consultant to any other party of the contract with respect to the subject matter of the contract. Additionally, pursuant to A.R.S. § 38-511 the County may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County from any other party to the contract arising as the result of the contract.

2.28 PROMPT PAYMENT DISCOUNT:

Maricopa County, through its "Continuous Improvement Initiatives" has identified Vendor Payment as a process requiring attention and improvement. Maricopa County has initiated changes in this area which are intended to both improve and expedite this process. In light of these efforts, vendors are strongly encouraged to offer Maricopa County Cash Discounts for Prompt Payment Terms. Invoices reflecting such Cash Discounts will be processed with the highest priority.

2.29 RETENTION OF RECORDS:

The Contractor agrees to retain all financial books, records, and other documents relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is longer. The Department, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of any and all said materials.

2.30 ADEQUACY OF RECORDS:

If the Contractor's books, records and other documents relevant to this Contract are not sufficient to support and document that allowable services were provided. The Contractor shall reimburse Maricopa County for the services not so adequately supported and documented.

2.31 AUDIT DISALLOWANCES:

If at any time it is determined by the Department that a cost for which payment has been made is a disallowed cost, the Department shall notify the Contractor in writing of the disallowance and the required course of action ,which shall be at the option of the Department either to adjust any future claim submitted by the Contractor by the amount of the disallowance or to require repayment of the disallowed amount by the Contractor forthwith issuing a check payable to Maricopa County.

2.32 P.O. CANCELLATION LANGUAGE:

The Department of Materials Management reserves the right to cancel Purchase Orders within a reasonable period of time after issuance. Should a Purchase Order be canceled, the County agrees to reimburse the vendor but only for actual and documentable costs incurred by the vendor due to and after issuance of the Purchase Order. The County will not reimburse the vendor for any costs incurred after receipt of County notice of cancellation, or for lost profits, shipment of product prior to issuance of Purchase Order, etc.

Vendors agree to accept verbal notification of cancellation from the Department of Materials Management with written notification to follow. By submitting a bid/proposal in response to this solicitation, the vendor specifically acknowledges to be bound by this cancellation policy.

2.33 REFERENCES:

Vendors must provide at least five (5) reference accounts to whom they are presently providing this service. Included must be name of government or company, individual to contact, phone number and address. Preference

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in awarding this Contract may be given to Contractors furnishing government accounts similar in size to Maricopa County.

2.34 BID PROTESTS AND DISPUTE RESOLUTION:

Bid protests and contract disputes shall be handled in accordance with the provisions of Article 9, MC1-905, MC1-906, respectively, of the Maricopa County Procurement Code.

2.35 RIGHTS IN DATA:

The County shall have the use of data and reports resulting from this Contract without additional cost or other restriction except as may be established by law or applicable regulation. Each party shall supply to the other party, upon request, any available information that is relevant to this Contract and to the performance hereunder.

2.36 SECURITY AND PRIVACY:

The Contractor agrees that none of its officers or employees shall use or reveal any research or statistical information furnished by any person and identifiable to any specific private person for any purpose other than the purpose for which it was obtained. Copies of such information shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial or administrative proceedings, unless ordered by a court of competent jurisdiction. The County shall be notified immediately upon receipt of any such order of court, pertaining to production of such information.

The Contractor shall incorporate the foregoing provisions of this paragraph in all of its authorized subcontracts.

2.37 CONTRACTOR RESPONSIBILITY:

The Contractor will be responsible for any damages whatsoever to County property as applicable when such property is the responsibility or in the custody of the Contractor, his employees or subcontractors.

2.38 CONTRACTOR LICENSE REQUIREMENT:

The Contractor shall procure all permits and licenses, and pay all charges and fees necessary and incidental to the lawful conduct of his business. He shall keep himself fully informed of existing and future Federal, State, and Local laws, ordinances and regulations which in any manner affect the fulfillment of this contract and shall comply with the same.

2.39 AMPLIFYING DATA:

Should any bidder wish to submit amplifying data with this bid, a statement should be made on the bottom of the bid that such amplifying material is a part of the bid and attach material to the bid form(s).

2.40 GUARANTEE:

The materials and supplies called herein shall be the best of their grade and types, prepared according to the best available standards or accepted formulas, and thoroughly tested and subjected to rigid examination and standardization. Items not meeting these requirements shall be replaced at no cost to the County upon due notice of deficiency.

2.41 DELIVERY:

It shall be the bidder's responsibility to meet the County's delivery requirements, as called for in the Technical Specifications. Maricopa County reserves the right to obtain material on the open market in the event the bidder fails to make delivery and any price differential will be charged against the Contractor.

2.42 OFFSET FOR DAMAGES:

In addition to all other remedies at Law or Equity, the County may offset from any money due to the bidder any amounts bidder owes to the County for damages resulting from breach or deficiencies in performance under this contract.

2.43 PROVISIONS OF BID DOCUMENTS:

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All bids must comply with and not deviate from the provisions of the bid documents. Failure to meet a material requirement of the bid documents shall be reason for rejection of a bid.

2.44 INCURRING COSTS:

Maricopa County is not responsible for any costs incurred in preparing this bid, including the acquisition of supplies and/or personnel until a contract is awarded by the Maricopa County Board of Supervisors.

2.45 PUBLIC RECORD:

All information submitted relating to this bid, except for proprietary information, shall become part of the public record.

2.46 CONFORMANCE TO THE MARICOPA COUNTY PROCUREMENT CODE:

If any bidder believes that any aspect of this solicitation is inequitable or impracticable of performance, they will proceed in accordance with the Maricopa County Procurement Code, Section MC1-905, to secure an administrative determination on this point.

2.47 EVALUATION CRITERIA:

The evaluation of this bid will be based on but not limited to the following:

- 2.47.1 Compliance with specifications
- 2.47.2 Cost
- 2.47.3 Vendor performance history
- 2.47.4 Reference

2.48 AWARD:

The County reserves the right to award in whole or in part, by item, group of items, by section or geographic area where such action serves the County's best interest.

2.49 MBE/WBE PARTICIPATION:

Vendors submitting proposals are encouraged to solicit MBE/WBE participation on this contract. A list of certified MBE/WBE enterprises may be obtained by contacting Carlos Avelar, Contracts Compliance Coordinator for Maricopa County at (602) 506-8656. Please indicate in your bid response MBE/WBE areas of involvement for monitoring purposes.

2.50 PRICE REDUCTIONS:

By submitting a bid or proposal in response to this solicitation, vendors agree to guarantee that Maricopa County is receiving the lowest price offered by your company to other customers for similar quantities. If at any time during the contract period your company offers a lower price to another customer, notification not be made of price reductions, upon discovery Maricopa County shall reserve the right to take any or all of the following actions:

- 2.50.1 Cancel the contract, if it is currently in effect.
- 2.50.2 Determine the amount which the County was overcharged and submit a request for payment from the vendor for that amount.
- 2.50.3 Take the necessary steps to collect any performance surety provided on the applicable contract.

2.51 CONTRACT ADMINISTRATION:

To help insure contract compliance, a contract administration process will be an integral part of this contract. County employees will be assigned as contract monitors for key locations throughout the County. Materials Management and the user organizations will utilize the procedure. This contract administration process is an audit and feedback system and will be in addition to any of the other policies and procedures contained herein. The Contract Administration Process is a total quality management tool that empowers the hands-on users to monitor and assure contract compliance.

The vendors should know in the bidding process that the successful bidder will be closely monitored for contract compliance. No additional cost is anticipated to be incurred by the successful bidder by the presence of the contract administration process as long as contract compliance is maintained. Except for the more formalized feedback of findings, the normal vendor/user relationship will exist when within compliance and the contract administration process should be transparent.

2.52 REGISTRATION:

Vendors are required to be registered with Maricopa County prior to receiving an award for any County Business. Failure to comply with this requirement will cause your bid to be declared non-responsive. Registration Forms are available from the Department of Materials Management, 320 West Lincoln Street, Phoenix, Arizona 85003 or by calling (602) 506-3244.

2.53 SUBMISSION PRICE CLARITY:

For reasons of clarity all submissions of pricing (pricing page) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive. Minimum purchase requirements (if any) must be explained in writing by the bidder.

2.54 CONTRACT ASSIGNMENT:

Maricopa County reserves the unilateral right to assign this contract, including all rights and obligations herein, to any entity which undertakes the County's responsibility to operate in whole or in part the Maricopa Health System pursuant to Serial 95186-S.

2.55 INQUIRIES:

All inquiries concerning information contained herein shall be addressed to:

MARICOPA COUNTY
DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 WEST LINCOLN
PHOENIX AZ 85003

Administrative telephone inquiries shall be addressed to:

KAREN BERRY, DORENE DOOLEY, PROCUREMENT CONSULTANT SPECIALIST - (602) 506-3248 8020

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

KB/slt	
ee:	Kevin Kottmer, MCDOT
	Barbara Hummell, Flood Control
	Laurel Wichersheim, Parks & Recreation

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Les Boyce, Risk Management
Steve Varscsak, FEMD

3.0 PRICING:

COMMODITY CODE: B0606289

A. DIAZO (BLUEPRINTING) SERVICES:

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.1	BLUELINES	TRADITIONAL BLUE ON WHITE	PER SQUARE	.0475
	(STANDARD	PRINTED ON OPAQUE PAPER FROM	FOOT	
	WEIGHT)	TRANSPARENT OR TRANSLUCENT		
		REPRODUCIBLE. STANDARD SIZES		
		INCLUDE, 18 X 24, 24 X 36, 30 X 42 & 36 X		
		48		
3.2	BLACKLINE	TRADITIONAL BLACK ON WHITE	PER SQUARE	.06
	(STANDARD	PRINTED ON OPAQUE PAPER FROM	FOOT	
	WEIGHT)	TRANSPARENT OR TRANSLUCENT		
		REPRODUCIBLE. STANDARD SIZES		
		INCLUDE, 18 X 24, 24 X 36, 30 X42 & 36 X		
		48		
3.3	PAPER SEPIAS	SEPIA IMAGE ON TRANSLUCENT	PER SQUARE	.40
		VELLUM FROM TRANSPARENT OR	FOOT	
		TRANSLUCENT REPRODUCIBLE.		
		STANDARD SIZES INCLUDE, 18 X 24, 24		
		X 36, 30 X42 & 36 X 48		
3.4	SEPIA MYLARS	SEPIA IMAGE ON TRANSLUCENT	PER SQUARE	.60
		MATTE FINISH POLYESTER FROM	FOOT	
		TRANSPARENT OR TRANSLUCENT		
		REPRODUCIBLE. STANDARD SIZES		
		INCLUDE, 18 X 24, 24 X 36, 30 X42 & 36 X		
		48		
3.5	PRESENTATION	TRADITIONAL BLACK ON WHITE	PER SQUARE	1.00
	BLACKLINES	PRINTED ON OPAQUE CLAYCOATED	FOOT	
		PRESENTATION QUALITY PAPER		
		FROM TRANSPARENT OR		
		TRANSLUCENT REPRODUCIBLE.		
		STANDARD SIZES INCLUDE, 18 X 24, 24		
		X 36, 30 X42 & 36 X 48		
3.6	PRESENTATION	TRADITIONAL BROWN ON WHITE	PER SQUARE	1.25
	BROWNLINES	PRINTED ON OPAQUE PRESENTATION	FOOT	
		QUALITY PAPER FROM TRANSPARENT		
		OR TRANSLUCENT REPRODUCIBLE.		
		STANDARD SIZES INCLUDE, 18 X 24, 24		
		X 36, 30 X42 & 36 X 48		
3.7	FLATBED	ANY OF THE ABOVE PRODUCTS	PER SQUARE	.35
1	OPTION	PRINTED IN THE VACUUM FRAME FOR	FOOT	
		INCREASED QUALITY, MULTI-LAYER		
		PRINTING AND EXACT SIZING.		

^{*} ALL DIAZO PRINTS ARE SAME SIZE AS ORIGINALS

3.0 PRICING: (Continued)

B. ELECTROSTATIC (BOND PRINT) SERVICES:

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.8	BOND PRINTS	DIRECT BLACK ON WHITE PRINTS ON	PER SQUARE	.06
	(SAME SIZE)	BOND PAPER FROM OPAQUE OR	FOOT	
		TRANSLUCENT ORIGINALS, STANDARD		
		SIZES: 18 X 24, 24 X 36, 30 X 42 & 36 X 48		
3.9	BOND PRINTS	DIRECT BLACK ON COLORED BOND PAPER	PER SQUARE	.15
	(SAME SIZE)	FROM OPAQUE OR TRANSLUCENT	FOOT	
	COLORED	ORIGINALS, STANDARD SIZES: 18 X 24, 24 X		
	PAPER	36, 30 X 42 & 36 X 48 BLUE, CANARY, GREEN,		
		GOLDENROD, PINK		
3.10	BOND PRINTS	BLACK ON WHITE PRINTS ON BOND PAPER	PER SQUARE	.30
-1-0	(ENLARGE/	ENLARGED OR REDUCED (25% TO 500%)	FOOT	
	REDUCE)	FROM OPAQUE OR TRANSLUCENT	1001	
	Table CE)	ORIGINALS, STANDARD SIZES: 18 X 24, 24 X		
		36, 30 X 42 & 36 X 48		
3.11	BOND PRINTS	BLACK ON COLORED BOND PAPER	PER SQUARE	.45
3.11	(ENLARGE/	ENLARGED OR REDUCED (25% TO 500%)	FOOT	.43
	REDUCE) ON	FROM OPAQUE OR TRANSLUCENT	1001	
	COLORED	ORIGINALS, STANDARD SIZES: 18 X 24, 24 X		
	PAPER	36, 30 X 42 & 36 X 48 BLUE, CANARY, GREEN,		
	FAFER	GOLDENROD, PINK		
2 12	VEDOV ON	·	DED COLLADE	50
3.12	XEROX ON	DIRECT BLACK ON WHITE PRINTS ON	PER SQUARE FOOT	.50
	VELLUM	VELLUM FROM OPAQUE OR	FOOT	
		TRANSLUCENT ORIGINALS, STANDARD		
2.12	CCAN TO DDD T	SIZES: 18 X 24, 24 X 36, 30 X 42 & 36 X 48	DED GOLLADE	20
3.13		DIGITAL SCAN AND BLACK ON WHITE	PER SQUARE	.30
	ON BOND	PRINTS ON BOND FROM OPAQUE OR	FOOT	
		TRANSLUCENT ORIGINALS, STANDARD		
		SIZES: 18 X 24, 24 X 36, 30 X 42 & 36 X 48		
3.14		DIGITAL SCAN AND BLACK ON WHITE	PER SQUARE	.50
	ON VELLUM	PRINTS ON VELLUM FROM OPAQUE OR	FOOT	
		TRANSLUCENT ORIGINALS, STANDARD		
		SIZES: 18 X 24, 24 X 36, 30 X 42 & 36 X 48		
3.15	SCAN TO FILE	DIGITAL SCAN FROM OPAQUE OR	PER SHEET	1.50
		TRANSLUCENT ORIGINAL TO OUR HARD		
		DRIVE (VIRTUAL FILEROOM) FOR FUTURE		
		OUTPUT, CLEANUP, ARCHIVING, OR		
		CREATION OF NEW SET OR DOCUMENT		
3.16	FILE WORK	ADJUSTMENTS TO SCANNED OR EXISTING	PER HOUR	40.00
		FILES SUPPLIED OR ON OUR HARD DRIVE	(BILLED IN 15	PER HOUR
		INCLUDING: CATALOGING, SET AND JOB	MIN.	
		BUILDING, UPDATING, COPYING OR	INCREMENT)	
		RECLASSIFYING		
3.17	PRINT TO DISK	DOWNLOAD OF ANY SCANNED OR	PER	.25
		ARCHIVED FILE TO SUPPLIED DISK	MEGABYTE	
3.18	BLANK C.D.	BLANK WRITABLE DIGITAL COMPACT	PER DISK	10.00
		DISK FOR STORAGE OF ANY SCANNED OR	SINGLE DISK	
		IMPORTED FILES	MULTI-	
			SESSION	10.00
			DISK	10.00
		<u>l</u>	l l	

3.0 PRICING: (Continued)

B. ELECTROSTATIC (BOND PRINT) SERVICES: (continued)

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.19	PLOT TO BOND	PLOT BLACK ON WHITE PRINTS ON BOND	PER SHEET	.25
		PAPER FROM SUPPLIED CAD FILES,	SQUARE	
		STANDARD SIZES: 18 X 24, 24 X 36, 30 X 42 &	FOOT	
		36 X 48		
3.20	PLOT TO	PLOT BLACK ON WHITE PRINTS ON	PER SQUARE	1.00
	VELLUM	VELLUM FROM SUPPLIED CAD FILES,	FOOT	
		STANDARD SIZES: 18 X 24, 24 X 36, 30 X 42 &		
		36 X 48		
3.21	PLOT TO	PLOT BLACK IMAGE ON TRANSLUCENT	PER SQUARE	2.00
	MYLAR	POLYESTER (<u>MYLAR</u>), 4 MIL., FROM OUR	FOOT	
		SCAN OR YOUR SUPPLIED FILE,		
		STANDARD SIZES: 18 X 24, 24 X 36, 30 X 42 &		
		36 X 48		

C. COPYING (XEROX) SERVICES:

3.22 CONVENTIONAL OR DOCUTECH COPYING 20# SUPPLIED ORIGINALS OR COMPATIBLE COPYING 20# DIGITAL FILE ON 20# BOND OR SUPPLIED PAPER. 3.23 COPY TO CUSTOM STOCK TEXT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT PER IMPRESS. 3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) DIGITAL FILE ON 90# OR 110# COVER IMPRESS. 3.25 COPY TO CUSTOM SUPPLIED ORIGINALS OR COMPATIBLE INDEX. 3.26 COPY TO CUSTOM STOCK OVER WEIGHT PAPERS AVAILABLE IN COVER WEIGHT PER IMPRESS. 3.26 THREE HOLE MANY PAPERS ARE AVAILABLE WITH 3 PER IMPRESS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM POSTS, OR OTHER BINDERY METHODS. 3.28 COLOR COPIES HIGH QUALITY COLOR COPIES MADE 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	.03 .07 .01 .02 .10 .20
COPYING 20# DIGITAL FILE ON 20# BOND OR SUPPLIED PAPER. 3.23 COPY TO CUSTOM COLORS AND BRANDS OF STANDARD STOCK TEXT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT 11 X 17 ADD'L PER IMPRESS. 3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) DIGITAL FILE ON 90# OR 110# COVER IMPRESS. 3.25 COPY TO CUSTOM STOCK COVER WEIGHT WEIGHT PAPERS AVAILABLE IN COVER WEIGHT WEIGHT WEIGHT 11 X 17 ADD'L PER IMPRESS. 3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 ADD'L PER IMPRESS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	.01 .02 .10 .20
3.23 COPY TO CUSTOM COLORS AND BRANDS OF STANDARD STOCK TEXT PAPERS AVAILABLE IN TEXT WEIGHT PER IMPRESS. 3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) DIGITAL FILE ON 90# OR 110# COVER IMPRESS. 3.25 COPY TO CUSTOM STOCK OCOLORS AND BRANDS OF STANDARD STOCK COVER WEIGHT WEIGHT PAPERS AVAILABLE IN COVER WEIGHT WEIGHT PER IMPRESS. 3.26 THREE HOLE DAMANY PAPERS ARE AVAILABLE WITH 3 PER IMPRESS. 3.26 THREE HOLE DRIGH BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 9 1/2 X 11 PER IMPRESS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	.02 .10 .20
3.23 COPY TO CUSTOM STOCK TEXT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT WEIGHT WEIGHT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT PER IMPRESS. 3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) DIGITAL FILE ON 90# OR 110# COVER IMPRESS. 3.25 COPY TO CUSTOM STOCK COVER WEIGHT WEIGHT WEIGHT PAPERS AVAILABLE IN COVER WEIGHT WEIGHT PAPERS AVAILABLE IN COVER WEIGHT PER IMPRESS. 3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	.02 .10 .20
STOCK TEXT WEIGHT PAPERS AVAILABLE IN TEXT WEIGHT WEIGHT 11 X 17 ADD'L PER IMPRESS. 3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 90# OR 110# COVER INDEX. 3.25 COPY TO CUSTOM STOCK COVER WEIGHT COLORS AND BRANDS OF STANDARD PAPERS AVAILABLE IN COVER WEIGHT WEIGHT WEIGHT MANY PAPERS ARE AVAILABLE WITH 3 PER SHEET HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	.02 .10 .20
WEIGHT 3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) DIGITAL FILE ON 90# OR 110# COVER INDEX. 3.25 COPY TO CUSTOM STOCK COVER WEIGHT THREE HOLE DRILL DRILL MANY PAPERS ARE AVAILABLE WITH 3 POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM S 1/2 X 11 11 X 17 PER IMPRESS. 11 X 17 PER IMPRESS. 11 X 17 ADD'L PER IMPRESS. 11 X 17 ADD'L PER IMPRESS. 2 PART SUPPLIED ORIGINALS OR COMPATIBLE JOINT METHODS. 3 PART JOINT METHODS 4 PART JOINT METHODS 3 PART JOINT METHODS 4 PART JOINT METHODS 3 PART JOINT METHODS 4 PART JOINT METHODS 5 PART JOINT METHODS 6 PART JOINT METHODS 7 PART JOINT METHODS 7 PART JOINT METHODS 7 PART JOINT METHODS 8 1/2 X 11 11 X 17 PER JOINT METHODS 11 X 17 ADD'L 11 X 17 AD'	.10 .20
3.24 COPY TO 90# OR 110# INDEX (COVER STOCK) 3.25 COPY TO CUSTOM STOCK COVER WEIGHT 3.26 THREE HOLE DRILL DRICL	<u>.20</u> <u>.04</u>
110# INDEX (COVER STOCK) SUPPLIED ORIGINALS OR COMPATIBLE IN X 17 PER INDEX. 3.25 COPY TO CUSTOM STOCK COVER WEIGHT WEIGHT COLORS AND BRANDS OF STANDARD PAPERS AVAILABLE IN COVER WEIGHT THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	<u>.20</u> <u>.04</u>
(COVER STOCK) DIGITAL FILE ON 90# OR 110# COVER IMPRESS. 3.25 COPY TO CUSTOM COLORS AND BRANDS OF STANDARD STOCK COVER PAPERS AVAILABLE IN COVER WEIGHT 11 X 17 ADD'L PER IMPRESS. 3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	<u>.04</u>
3.25 COPY TO CUSTOM COLORS AND BRANDS OF STANDARD STOCK COVER WEIGHT PAPERS AVAILABLE IN COVER WEIGHT 11 X 17 ADD'L PER IMPRESS. 3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
3.25 COPY TO CUSTOM STOCK COVER PAPERS AVAILABLE IN COVER WEIGHT 3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
STOCK COVER WEIGHT WEIGHT PAPERS AVAILABLE IN COVER WEIGHT PER IMPRESS. 3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
3.26 THREE HOLE MANY PAPERS ARE AVAILABLE WITH 3 PER SHEET HOLES ON FOR RING BINDERS, SCREW ADDITIONAL POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	<u>.08</u>
3.26 THREE HOLE DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
DRILL HOLES ON FOR RING BINDERS, SCREW POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM SUPPLIED ORIGINALS OR COMPATIBLE 3 PART DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
POSTS, OR OTHER BINDERY METHODS. 3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM 2 PART SUPPLIED ORIGINALS OR COMPATIBLE 3 PART DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	.01
3.27 COPY TO NCR XEROX TYPE COPIES MADE FROM 2 PART SUPPLIED ORIGINALS OR COMPATIBLE 3 PART DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
SUPPLIED ORIGINALS OR COMPATIBLE 3 PART DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	
DIGITAL FILE ON 8 1/2 X 11 "CARBONLESS" (MULTI-PART FORMS).	<u>.30</u>
"CARBONLESS" (MULTI-PART FORMS).	<u>.40</u>
3.28 COLOR COPIES HIGH QUALITY COLOR COPIES MADE 8 1/2 X 11	
	<u>.80</u>
SINGLE SIDED FROM SUPPLIED ORIGINALS OR 11 X 17	<u>1.60</u>
COMPATIBLE DIGITAL FILE ON 24# OR	
32# BRITE WHITE LASER PAPER (SEE 3.26	
FOR SET-UP CHARGES).	
3.29 COLOR COPIES HIGH QUALITY COLOR COPIES MADE 8 1/2 X 11	<u>1.60</u>
TWO SIDED FROM SUPPLIED ORIGINALS OR 11 X 17	<u>3.20</u>
COMPATIBLE DIGITAL FILE ON 24# OR	
32# BRITE WHITE LASER PAPER (SEE 3.26	
FOR SET-UP CHARGES).	
3.30 SET UP CHARGE INITIAL SET UP CHARGES FOR COLOR FROM ORIG.	
FOR COLOR COPIES AND DIGITAL COLOR OUTPUT. DIGITAL	2.50
COPIES	2.50 8.50

3.0 PRICING: (Continued)

D. BINDERY:

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.31	STAPLE	ONE, TWO OR THREE STAPLES FOR	PER STAPLE	.10
		PRINTED DOCUMENTS UP TO 120 SHEETS		
3.32	FOLD AND	SINGLE FOLD AND SPINE STAPLE ON	PER BOOK	
	SADDLE	FOLD FOR PRINTED DOCUMENTS	4-24 PG.	<u>.65</u>
	STAPLE		25-48 PG. OVER	<u>.95</u>
			48	<u>1.25</u>
3.33	GBC BIND	PLASTIC COMB BINDING FOR PRINTED	PER BOOK	
		DOCUMENTS UP TO 450 SHEETS	1-100 PG.	<u>1.50</u>
			101-250 PG. 251-	<u>2.00</u>
			450	<u>2.50</u>
3.34	VELLO BIND	PLASTIC STRIP AND POST BIND FOR	PER BOOK	
		PRINTED DOCUMENTS UP TO 450 SHEETS	1-100 PG. 101-	<u>1.50</u>
			250 PG.	<u>2.00</u>
			251-450	<u>2.50</u>
3.35	SCREW POST	SCREW POST (CHICAGO SCREW) FOR 3-	PER POST	.35
		HOLE 8 1/2 X 11 OR 11 X 17 PRINTED		
		DOCUMENTS OR OVERSIZE ENGINEERING		
		PRINTS UP TO 350 SHEETS		
3.36	MASONITE	1" MASONITE REINFORCEMENT STRIPS	PER SET	2.25
	STRIPS	FOR OVERSIZED ENGINEERING PRINTS		
		(USED WITH SCREW POSTS) FROM 150-500		
		SHEETS		

E. PHOTO SERVICES:

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.37	PMT	PHOTOGRAPHIC DIRECT PRINT, BLACK &	8" X 10"	<u>6.65</u>
	PHOTOSTATS	WHITE, FROM FLAT ORIGINAL HIGH	10" X 12"	<u>8.05</u>
		CONTRAST LINE (NO GRAY TONE)	12" X 18" 18"	<u>12.00</u>
		ENLARGED OR REDUCED (10% - 500%)	X 24"	<u>20.10</u>
3.38	PMT HALFTONE	PHOTOGRAPHIC DIRECT PRINT, BLACK &	8" X 10"	<u>9.00</u>
	PHOTOSTATS	WHITE, HALFTONE (CONVERT GRAY	10" X 12"	<u>10.20</u>
		TONES TO DOTS), FROM FLAT ORIGINAL	12" X 18" 18"	<u>14.75</u>
		HIGH CONTRAST LINE ENLARGED OR	X 24"	<u>25.50</u>
		REDUCED (10% - 500%)		
3.39	PMT CLEAR	PHOTOGRAPHIC DIRECT PRINT, BLACK	8" X 10"	<u>9.28</u>
	FILM	ON CLEAR FILM, FROM FLAT ORIGINAL	10" X 12"	<u>10.65</u>
	PHOTOSTATS	HIGH CONTRAST LINE (NO GRAY TONE)	12" X 18"	<u>15.35</u>
		ENLARGED OR REDUCED (10% - 500%)	18" X 24"	<u>26.25</u>
3.40	FILM NEGATIVE	PHOTOGRAPHIC FILM NEGATIVE OR	8" X 10"	<u>6.80</u>
	(OR POSITIVE)	POSITIVE, BLACK & WHITE, FROM FLAT	10" X 12"	<u>8.20</u>
		ORIGINAL HIGH CONTRAST LINE (NO	12" X 18"	<u>12.00</u>
		GRAY TONE) ENLARGED OR REDUCED	18" X 24"	<u>20.50</u>
		(10% - 500%) UP TO 48" X 96"	PER SQUARE	
			FOOT OVER	
			18 X 24	<u>6.00</u>
3.41	HALFTONE	PHOTOGRAPHIC FILM NEGATIVE BLACK	8" X 10"	<u>10.50</u>
	FILM NEGATIVE	& WHITE, HALFTONE (CONVERT GRAY	10" X 12" 12"	<u>11.50</u>
	(OR POSITIVE)	TONES TO DOTS) FROM FLAT ORIGINAL	X 18"	<u>20.00</u>
		HIGH CONTRAST LINE ENLARGED OR	18" X 24"	<u>28.00</u>
		REDUCED (10% - 500%)		

3.0 PRICING: (Continued)

E. PHOTO SERVICES: (continued)

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.42	VELOX	POSITIVE BLACK & WHITE,	8" X 10"	<u>5.75</u>
		PHOTOGRAPHIC HIGH CONTRAST PAPER	10" X 12"	<u>7.12</u>
		PRINT FROM LINE OR HALFTONE	12" X 18"	<u>15.35</u>
		NEGATIVE ENLARGED OR REDUCED (10% -	18" X 24"	<u>26.16</u>
		800%) SIZES UP TO 48" X 96"	PER SQUARE	
			FOOT OVER	
			18 X 24	<u>5.00</u>
3.43	DUPE NEGATIVE	PHOTOGRAPHIC DUPLICATE FILM	8" X 10"	<u>9.85</u>
	OR POSITIVE	NEGATIVE OR POSITIVE, BLACK & WHITE,	10" X 12"	<u>12.50</u>
		FROM EXISTING FILM POSITIVE OR	12" X 18"	<u>18.25</u>
		NEGATIVE HIGH CONTRAST LINE (NO	18" X 24"	<u>29.25</u>
		GRAY TONE) ENLARGED OR REDUCED	PER SQUARE	
		(10% - 500%) UP TO 48" X 96"	FOOT OVER	
			18 X 24	<u>8.00</u>
3.44	OFFSET PLATES	METAL PLATES FOR OFFSET PRINTING	PER PLATE	12.00
		MADE FROM FILM NEGATIVES SIZES		
		INCLUDE 11 X 18, 11 X 18 1/2, 13 X 18 1/2, 13		
		X 19 3/8.		
3.45	MATCHPRINT	COLOR PROOFS FROM 4-COLOR PROCESS	8" X 10"	<u>36.00</u>
	OR COLORKEY	NEGATIVES FILM NEGATIVES	10" X 12"	<u>40.00</u>
		(MATCHPRINTS ARE LAMINATED IN ONE	12" X 18"	<u>64.00</u>
		PIECE, COLORKEYS ARE IN VIEWABLE	18" X 24"	100.00
		LAYERS)		
3.46	PHOTO MYLAR	PHOTOGRAPHIC ENGINEERING MYLAR (4	PER SQUARE	6.00
		MIL. MATTE POLYESTER) MADE FROM	FOOT	
		FILM NEGATIVE, SIZES UP TO 48" X 96".		
3.47	STRIPPING OR	TIME CHARGE FOR STRIPPING OR OTHER	PER HOUR	36.00
	SPECIAL HAND.	SPECIAL HANDLING OUTSIDE STANDARD	(BILLED IN 15	PER HOUR
		PRODUCTION CHARGES.	MIN.	
			INCREMENT)	

F. DIGITAL SERVICES:

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.48	R C PAPER	DIGITALLY CREATED BLACK & WHITE	PER PAGE	
		IMAGE (FOR INDIVIDUAL OR SINGLE	10" X 12" 12"	<u>10.00</u>
		COLOR) OUTPUT ON PHOTOGRAPHIC	X 18"	<u>13.00</u>
		PAPER UP TO 14" X 24" 1200 OR 2400 DPI	14" X 24"	<u>18.00</u>
		FROM SUPPORTED GRAPHIC ARTS		
		PROGRAMS		
3.49	FILM NEGATIVE	DIGITALLY CREATED BLACK & WHITE	PER PAGE 10"	
	OR POSITIVE	IMAGE (FOR INDIVIDUAL OR SINGLE	X 12"	<u>12.00</u>
		COLOR) OUTPUT ON PHOTOGRAPHIC	12" X 18"	<u>18.00</u>
		FILM UP TO 28" X 36" 1200 OR 2400 DPI	20" X 24"	<u>31.00</u>
		FROM SUPPORTED GRAPHIC ARTS	24" X 30"	<u>50.00</u>
		PROGRAMS	28" X 36"	<u>56.00</u>

3.0 PRICING: (Continued)

F. DIGITAL SERVICES: (continued)

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.50	FILM NEGATIVE	DIGITALLY CREATED PROCESS COLOR	PER SET	
	OR POSITIVE	IMAGES (FOR CYAN, MAG, YELLOW 7	10" X 12"	<u>60.00</u>
	PROCESS COLOR	BLACK) OUTPUT ON PHOTOGRAPHIC	12" X 18"	<u>75.00</u>
		FILM UP TO 28" X 36" 1200 OR 2400 DPI	20" X 24"	<u>127.00</u>
		FROM SUPPORTED GRAPHIC ARTS	24" X 30" 28"	<u>200.00</u>
		PROGRAMS (EACH SET INCLUDES 4	X 36"	<u>252.00</u>
		FILMS) *MATCHPRINT (SEE PHOTO		
		SERVICE) RECOMMENDED		
3.51	SCANNING HIGH	HIGH RESOLUTION (300 DPI AND ABOVE)	4 X 5	18.00
	RES.	DIGITAL COLOR SCANS MADE FROM	5 X 7 8	<u>30.00</u>
		TRANSPARENCIES OR FLAT ORIGINAL TO	X 10 10 X	<u>44.00</u>
		SUPPLIED DISK OR DIGITAL FILE FOR	12 11 X	<u>56.00</u>
		OUTPUT IN SIZES UP TO 24" X 36"	14 12 X	<u>64.00</u>
			18 18 X	<u>76.00</u>
			24 24 X 36	<u>128.00</u>
				<u>150.00</u>
3.52	SCANNING	MEDIUM RESOLUTION (200 DPI AND	8 X 10	<u>16.00</u>
	MED. RES.	BELOW FOR FIERY OR INK JET PRINTS)	10 X 12	<u>18.50</u>
		DIGITAL COLOR SCANS MADE FROM	11 X 14	<u>21.00</u>
		TRANSPARENCIES OR FLAT ORIGINAL TO	12 X 18	<u>27.50</u>
		SUPPLIED DISK OR DIGITAL FILE FOR	18 X 24	<u>36.50</u>
		OUTPUT IN SIZES UP TO 48" X 96"	24 X 36	<u>52.00</u>
			36 X 48	<u>72.00</u>
			40 X 60 48 X	<u>88.00</u>
			96	<u>156.00</u>
3.53	INK JET PRINT	HIGH RESOLUTION FULL COLOR INK JET	PER SQUARE	<u>8.50</u>
		PRINT FROM SCAN OR DIGITAL FILE IN	FOOT PAPER	<u>14.50</u>
		SIZES UP TO 36" X 108" OUTPUT ON R/C	FILM CUSTOM	<u>18.00</u>
		PAPER, FILM OR CUSTOM STOCK		
3.54	TERMINAL	TIME CHARGE FOR COMPUTER TIME (FILE	PER HOUR	52.00
	TIME	REPAIR, COLOR CORRECTIONS,	(BILLED IN 15	PER HOUR
		REFORMATTING, OR OTHER EDITING) OR	MIN.	
		OTHER SPECIAL HANDLING OUTSIDE	INCREMENT)	
		STANDARD PRODUCTION CHARGES.		

G. LAMINATING & DRY MOUNTING:

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.55	MOUNT TO	PERMANENT MOUNT (HOT OR COLD) OF	PER SQUARE	
	FOAMCOR	SUPPLIED ORIGINAL TO 3/16" OR 1/2	FOOT	
		FOAMCORE BOARD, TRIMMING	3/16"	<u>2.45</u>
		INCLUDED	1/2	<u>3.40</u>
3.56	MOUNT TO	PERMANENT MOUNT (HOT OR COLD) OF	PER SQUARE	
	GATOR BOARD	SUPPLIED ORIGINAL TO 3/16" OR 1/2 GATOR	FOOT	
		BOARD, TRIMMING INCLUDED	3/16"	<u>4.80</u>
			1/2	<u>6.80</u>
3.57	MOUNT TO	PERMANENT MOUNT (HOT OR COLD) OF	PER SQUARE	
	CUSTOM	SUPPLIED ORIGINAL TO CUSTOM OR	FOOT PLUS	<u>3.50</u>
	BOARD	CUSTOMER SUPPLIED BOARD, TRIMMING	PRICE OF	
		INCLUDED	CUSTOM	
			BOARD	

3.0 PRICING: (Continued)

CONTRACT PERIOD

G. LAMINATING & DRY MOUNTING: (continued)

	ITEM	DESCRIPTION	UNIT TYPE	PRICE
3.58	LAMINATE	GLOSSY, HOT LAMINATION OF 2 SIDES UP	PER SQUARE	
	(UNDER 24")	TO 24" X AVAILABLE IN 1 1/2, 3 OR 5 MIL.	FOOT	
		THICKNESS	1 1/2" MIL.	<u>.80</u>
			3 MIL.	<u>1.00</u>
			5 MIL.	<u>1.25</u>
3.59	LAMINATE	GLOSSY, OR MATTE, COLD OR HOT	PER SQUARE	
	(OVER SIZE)	LAMINATION ON 1 SIDE UP TO 48" X 96"	FOOT	
		AVAILABLE IN 1 1/2, 3 OR 5 MIL.	1 1/2" MIL.	<u>2.00</u>
		THICKNESS	3 MIL.	<u>2.20</u>
			5 MIL.	<u>2.50</u>

		THICKNESS 3 MIL. 5 MIL		3 MIL. 5 MIL.					
3.60	Additio	onal Price List	-Discounts:		20	%			
			t Discounts (based upon public price listing / carporation $04\ 03/01/01$.	talog dtd 02/15/	01)				
3.61	Prices a	Prices are to include pick-up and delivery within the standard turnaround time:							
	3.61.1	Standard tur	rn around time		24	/hours			
	3.61.2	Pick-up and	delivery within same working day		0	%			
	3.61.3	Emergency	pick-up and delivery within 2 hours		50	%			
TERMS	: :			NET	30				
FEDERAL TAX ID NUMBER:					86-0398352				
TELEPHONE NUMBER:					(602) 257-0686				
FAX NUMBER:					(602) 256-0620				
CONTACT PERSON:					RICHARD FOX				
VENDOR NUMBER:					860398352				
			SEP	SEPTEMBER 30, 2003 SEPTEMBER 30, 2002 SEPTEMBER 30, 2001					

TO COVER PERIOD ENDING

SEPTEMBER 30, $\frac{1999}{1}$